

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 23 Apr 53

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report -- Period - 17-23 April 1953

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1. Project 52-19, Revision of CIA Regulation [redacted] Form to accompany CIA Regulation [redacted] on Training at Non-CIA Facilities in process of publication. A copy of form will be transmitted to S/PP for review before the final printing proceeds. It is expected that the form will hit S/PP some time this week. Final printing is estimated to require approximately four weeks.
2. Project 52-36, Language Reference Materials. Memorandum for the record has been transmitted to front office under separate cover (dated 20 April).
3. Project 52-37, Collection Manual. Writing continues, with some interruption by Project 53-13.
4. Project 52-68, Active Duty Mobilization Training of G-2 Designees With CIA. A memo has been received from the AD/ORR confirming their agreement to provide a desk assignment for one of the reserve officers. The TLO/OO has advised us that a memo from the AD/OO has been prepared confirming their agreement to provide desk assignments for three of the reserve officers. Military Personnel Division has just advised us that [redacted] who had been accepted for a desk assignment by ONE, would not be able to report until 12 May. We shall call ONE to get their approval for this change.

Project 53-13, Glossary of Intelligence Terminology. Upon return of S/PP draft, with comments by DD/TR(G), it has been turned over to ITD for comparison with its own recently completed draft. Similar comparison of the two drafts is in process in S/PP. When these analyses are completed, representatives of the two components will confer, with the objective of agreeing upon a single TR(G) version.

Project 53-22, Training for Employees of IAC Agencies. No further action on project, pending replies from IAC addressees (Army, Navy, Air Force, State) on possible participation in the BIC.

Project 53-23, Development of New Language and Area Programs. Lt. Col. [redacted] has been advised of [redacted] Language-Area Program). He will provide the necessary [redacted] when informed of the personnel who have been approved for this program.

Project 53-25, 1954 Budget. S/PP has developed a series of guides as references to be used by the various Offices of the Agency in the preparation

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[redacted] of their statements of training requirements for Fy 1954 and Fy 1955; a covering memo from D/TR to the Office Heads of the Agency has also been prepared. This package has been coordinated with [redacted] and [redacted] and presented to all Division Chiefs for their review and comment by the close of business Thursday. Copies of the package have been transmitted (22 April) to the DD/P Training Committee [redacted] and [redacted] and to other TLO's [redacted] of ORR, [redacted] of O/O) on an informal basis in order to secure their comments. A meeting of the DD/P Training Committee on this subject is scheduled for 1:00 Friday this week. Other TLO's have been advised that S/PP will meet with them individually. By the end of the week coordination will be complete and the package in final form may be prepared for approval, signature and dispatch. Target date - middle of next week.

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8. The following projects are in process:

Project 52-8, National Security Presentations.

Project 52-71, Revisions of CIA Regulations

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Project 53-1, CIA Regulation on Language Training.

Project 53-5, CIA Regulation on Clerical Training.

Project 53-6, CIA Regulation on Management Training.

Project 53-7, CIA Regulation on Junior Officer Program.

Project 53-11, CIA Regulation on Processing of Personnel into the Armed Forces.

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